

## **2009 Rules and Code of Conduct of the MEF**

1. Sound devices are subject to the approval of the GLREA and if allowed, must be controlled so as not to interfere with others. The privilege for use of such sound devices may be revoked at any time. Persons using sound devices with headphones (at a volume not disruptive to others) are not subject to this rule.
2. Exhibitors must have at least one person at their exhibit at all times while the Fair is open to the public.
3. Exhibitors must keep their exhibit space neat and clean, taking every precaution against possible injury to visitors, guests, or employees.
4. The Exhibitor shall not assign his or her space, or any part thereof, to another business or individual without the written permission of the GLREA.
5. Smoking is prohibited in booths, workshop tents, and all buildings.
6. Exhibits must be confined to the Exhibitor's assigned and in no case may extend to any other part of the grounds.
7. The GLREA reserves the right to refuse, stop, relocate, or remove from the Fair any Exhibitor or their representative and/or exhibit, performing any act or practice which, in the opinion of the GLREA, is illegal, objectionable, interferes with the performance of other Exhibitors, creates a health, safety, or fire hazard, or violates any rules stated herein.
8. Exhibitors shall comply with those laws, rules, and regulations and codes of the state of Michigan, Manistee County, the village of Onekama, and of the GLREA.
9. It is mutually understood and agreed that any changes to the terms of this contract are not valid unless they are made in writing and signed by both parties.
10. The decision of the GLREA Executive Director, or her representative(s), in their official capacities, must be accepted as final in any disagreement.
11. Neither the GLREA nor any officers, board members, and/or members will be responsible for the safety of the property of Exhibitors from theft, damages from fire, water, storm, vandalism, or other causes, but will take responsible precautions to protect the Exhibitor from such loss.
12. If liability or property damage insurance is desired, the Exhibitor should obtain it. The GLREA strongly recommends that, in addition to other insurance, obtain public liability insurance to protect against possible claims arising out of the exhibit and the Fair.
13. No pets are allowed anywhere on the fairgrounds, except guide/seeing-eye animals.
14. Should an Exhibitor set up in the wrong space, he or she agrees to move to the correct location at his or her own expense and without protest. Further, he or she agrees to pay any contracted parties for the transfer of any installed equipment or shelter, unless the contractor failed to follow his or her instructions.
15. All Exhibitors are expected to conduct themselves in a professional manner and according to the rules of this agreement. Any unruly conduct, refusal to follow rules, or use of foul language to Fair patrons or personnel will be considered grounds for expulsion from the Fair. Such Exhibitors will not be invited to return to subsequent holdings of the event.
16. All Exhibitors will be required to keep their booths open from 12:00 p.m. to 8:00 p.m. on Friday, June 27, 9:00 am to 5:00 pm on Saturday, June 28, and from 9:00 am to 4:00 pm on Sunday, June 29. Dismantling of displays is prohibited prior to 4:00 pm on Sunday, June 30.
17. Each Exhibitor is responsible for the clean up of his or her exhibit area. Clean up charges will be imposed on any Exhibitor whose exhibit area requires additional cleaning.
18. The GLREA provides an opportunity for both Exhibitors the public to benefit from the purpose of the Fair. It is our policy to protect the environment and respect all participants in the Fair. We must insist that Exhibitors provide the same protection for the environment and respect all participants including fellow Exhibitors. The GLREA retains the right to remove any Exhibitor and his or her exhibit from the event if the Exhibitor does not comply with all written rules.

### **Code of Conduct**

Exhibitors in the Michigan Energy Fair ("MEF" or "event") are required to conform to the requirements of this Code of Conduct for the duration of your participation in the Michigan Energy Fair.

Exhibitors in the MEF are to conduct themselves in a manner that complies with all applicable laws and regulations. The GLREA will not tolerate activities outside of the law, the MEF Rules, or this Code of Conduct. Exhibitors are expected to conduct themselves in a professional manner both on and off the fairgrounds and MEF related events. Drinking, gambling, fighting, swearing, slandering and unprofessional conduct is strictly prohibited. All interactions with and between exhibitors, volunteers, staff, and patrons must be polite, professional, and respectful, including but not limited to discussing another exhibitor, product, or service.

As a Exhibitor in the MEF, you recognize that participation is a privilege and comes with it the responsibility of upholding the reputation, profile and status of the GLREA event. This includes understanding supporting and promoting the ongoing mission and goals of the GLREA In the event that someone is deemed to be in violation of the Code of Conduct or the law, they may be escorted from the fairgrounds, without reimbursement of any fees paid, and legal action may be taken. GLREA also reserves the right to refuse future participation in the MEF for such violations.